

SSA 66-2015
SSA/DAS

Approved For Release 2001/05/17 : CIA-RDP79-A000100090004-0		CLASSIFICATION	
DISPATCH		S-E-C-R-E-T	
		PROCESSING ACTION	
		MARKED FOR INDEXING	
TO	Chiefs of Station and Base	X	NO INDEXING REQUIRED
INFO.			ONLY QUALIFIED DESK CAN JUDGE INDEXING
FROM	Chief, [REDACTED]		MICROFILM
25X1A2g	SUBJECT	SSA REGISTRY	
25X1A2g	Reduction in [REDACTED] Overtime	FILE Discussion - 1	
25X1A2g	ACTION REQUIRED - REFERENCES		
25X1A2g	1. It is essential that overtime work by [REDACTED] personnel be strictly controlled and reduced since [REDACTED] funds for overtime during FY 1967 have been curtailed below the level of actual expenditure during FY 1966. You are requested therefore to review workload and overtime requirements imposed by station or base traffic and ensure that the bulk of traffic is handled only during regularly scheduled duty hours. In some instances adjustment of scheduled hours may permit elimination of overtime. In others the processing of routine traffic which would require overtime duty might be deferred until the next day.		
25X1A2g	25X1A	[REDACTED]	1A2g
25X1A2g	3. The above considerations apply also to [REDACTED] and other special activities. Chiefs of stations and bases where such activities exist should regularly review operational requirements and make coverage adjustments so that overtime is eliminated or reduced to the very minimum.		
[REDACTED]			25X1A2e
<i>Coordinated by: c/DOB/PC c/OPSER</i>			
25X1	CROSS REFERENCE TO	GROUP 1 <i>Excluded from automatic downgrading and declassification</i>	DISPATCH SYMBOL AND NUMBER
			DATE
			27 DEC 1966
		CLASSIFICATION	HQS FILE NUMBER
Approved For Release 2001/05/17 : CIA-RDP79-A000100090004-0			

12-7-66

Approved For Release 2001/05/17 : CIA-RDP79-00639A000100090004-0

SECRET

D R A F T

Book Dispatch to All Chiefs of Station and Chiefs of Base

25X1A2g Subject: Reduction in [REDACTED] Overtime

25X1A2g 1. It is essential that the requirements ~~from~~ ^{for} [REDACTED] personnel for overtime work be strictly controlled and reduced during Fiscal Year 1967.

25X1A2g [REDACTED] funds for overtime have been curtailed below the level of actual expenditure during Fiscal Year 1966 indicating the necessity for positive controls. Addressees should review workload and overtime requirements imposed by Station and Base traffic and should insure that the bulk of traffic is handled only during regularly scheduled duty hours. In some instances adjustment of scheduled hours may permit elimination of overtime. In others the processing of routine traffic might be deferred rather than requiring overtime duty.

25X1A

25X1A2g

25X1A2g

25X1A2g

25X1A2g 3. The above basic [REDACTED] overtime considerations apply to

25X1A2g [REDACTED] and other special activities. Chiefs of Station and Bases where such activities exist should regularly review operational requirements and make coverage adjustments so that overtime is eliminated or reduced to the barest minimum.

[REDACTED] 25X1A2e

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DRAFT

Book Dispatch to: Chiefs of Station and Base

25X1A2g Subject : Reduction in [REDACTED] Overtime

25X1A2g 1. It is essential that overtime work by [REDACTED] personnel be

25X1A2g strictly controlled and reduced since [REDACTED] funds for overtime
during FY 1967 have been curtailed below the level of actual expenditure
during FY 1966. You are requested therefore to review workload and
overtime requirements imposed by station or base traffic and ensure
that the bulk of traffic is handled only during regularly scheduled duty
hours. In some instances adjustment of scheduled hours may permit
elimination of overtime. In others the processing of routine traffic

25X1A which would require overtime duty might be deferred until the next day.

25X1A2g

[REDACTED]

25X1A2g

3. The above considerations apply also to [REDACTED] and other
special activities. Chiefs of Stations and Bases where such activities
exist should regularly review operational requirements and make
coverage adjustments so that overtime is eliminated or reduced to the
very minimum.

[REDACTED] 25X1A2e

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